

Police and Crime Commissioner Forward Plan 2012/13

DATE	TITLE	KEY DECISION	LEAD OFFICER	DOCUMENT SUBMITTED TO PCC	Consultation
March 2013	Revised Scheme of Corporate Governance – Financial Regulations, Scheme of Consent, Contract Standing Orders	Surrey's Police & Crime Commissioner (PCC) will have in place a Scheme of Corporate Governance which will set out the arrangements he has in place for effective governance and financial management. For the PCC to approve the documents further to recent amendments	Alison Bolton, Chief Executive Ian Perkin, Chief Finance Officer	Report	Chief Constable
March 2013	Police and Crime Plan published	PCC has a key responsibility to develop and present a Police and Crime Plan. The Police and Crime Panel has commented on the plan and the draft to be finalised and published	Johanna Burne, Senior Policy Officer Paul Rowan, Communications Manager		Chief Constable/Police and Crime Panel
March 2013	Review of Estates Disposals	To review progress on exploring more commercially viable options for the estate	Alison Bolton Ian Perkin		Chief Constable
March 2013	Awarding of PCC Grants for Joint Problem Solving Projects	To receive bids for grants and decide on which bids should be awarded which help meet the PCCs objectives and deliver joint community safety problem solving	Sarah Haywood with the Deputy PCC	Projects decided by DPCC	PCC and DPCC

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April 2013	Process for Crime and Disorder Reduction Funding published on website	To agree the amount of funding available and the process by which partners can bid for funding	Sarah Haywood, Partnership Policy Officer	Process documentation (for agreement by DPCC)	Partners
April 2013	Oversight/Governance of Independent Custody Visitors (ICVs)		Nicola Hall, ICV Scheme Manager	Annual Report	Private
April 2013	Appoint Victim's Champion for PCC	To assist in the people's priority of putting victims at the heart of the criminal justice system	Alison Bolton, Chief Executive		
April 2013	Appoint Diversity Advisor	To assist the PCC in carrying out his duties	Alison Bolton, Chief Executive		
April 2013	Major Incident Protocol	To agree respective responsibilities of the Chief Constable and PCC in the event of a major incident in Surrey for example roles in communication to the public	Johanna Burne, Senior Policy Officer	Report	Private
April 2013	Engagement Strategy developed	The PCC has committed to engaging with Surrey residents. Strategy to include plans for Police and Crime Summits	Katie Kempen, Policy Officer	Report	Partners

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June 2013	Partnership Strategy	The PCC has a responsibility to work in partnership to deliver community safety in Surrey. Strategy to outline how this is to be achieved.	Sarah Haywood, Partnership Policy Officer	Report	Partners
June 2013	Arrangements to publish Accounts	New format of accounts are required	Ian Perkin, Treasurer		Private
June 2013	PCCs Annual Report Published	Statutory requirement to produce an annual report	Johanna Burne, Senior Policy Officer Paul Rowan, Communications Manager	Annual Report	Chief Constable
September 2013	Stage 2 Transfer Plans	The Home Office has required PCCs and Chief Constables to set out a scheme by which staff are divided between the Chief Constable and the PCC	Johanna Burne, Senior Policy Officer	Report for PCC then Home Secretary	Chief Constable Police Staff/ unions